

**SAQ BOARD MEETING  
MAY 14, 2008**

Present at the meeting were Raylene Matlock, Carole Sabourin, Cindy Yelland, Patti Carmichael, Brent Burbridge, Wanda Burbridge, Barb Millard, Michele Smith, Ken Melvin, Lisa Leaper, Val Lukash and Dianne Janzen.

The agenda was adopted by Cindy Yelland and seconded by Dianne Janzen.

Laurie Wachs should be added as an attendee to the minutes of the last board meeting. The previous minutes were approved by Carole Sabourin and seconded by Raylene Matlock.

Brent has advised Laurie not to book Catherine Garceau for a speaking engagement.

The club will not be levied a fee to be a member of the National team re: Guenther request.

**FINANCIAL REPORT:**

The bank account balance is approximately \$5,000.00 The projected deficit is approximately -\$3,229.71. The final costs for MASY and Espoir will not be known until after the events as most families will pay from their fundraising accounts.

**TRAVEL COORDINATOR:**

All travel arrangements have been made for MASY. Next year we will need a defined number of travelers earlier. This needs to be discussed at the AGM. All competitive swimmers must go to meets.

**PARENT COORDINATOR:**

The Parent Coordinator should continue to send all information to all parents even if some parents have the information already.

**MEET MANAGER:**

Ken will invoice Synchro Sask for the Judges meals for Tier 1-5 Provincials. This will be approximately \$185.00. The club pulled together at the last minute and there were enough volunteers for the meet although Val had a difficult time getting volunteers.

## **BINGO:**

Tier 7 bought out the bingos last summer. Bingo information needs to be communicated via team parents. We are maximizing our Bingo potential and we must make sure we optimize revenue.

## **REGISTRAR:**

Lisa is looking for someone to take over the registrar position. Brent will be sending out an email to all board members to state their intentions regarding their board positions.

## **NEW BUSINESS:**

### **Banquet:**

There will be a silent auction and door prizes at the banquet. Wanda will send out an email asking for donations of prizes. Tickets are printed and available for sale. The prizes should be given to Wanda, Carole or Patti before June 4<sup>th</sup>.

### **Travel Referendum:**

A motion was made by Brent and seconded by Michele stating that if there are 20 or more swimmers, coaches and chaperones travelling to a out of town meet then travel will be by bus. If the number of swimmers, coaches and chaperones is fewer than 20 then the travel options will be decided by those involved. This information will be added to the registration package. We will not be doing a ballot on this issue as previously discussed.

### **Plan to Address Financial Report:**

**Loan to Club:** Brent will personally loan the club the required amount of money to allow the club to remain solvent. He expects to be paid back within a reasonable time frame.

**Athlete Pre-Registration:** A pre-registration form needs to be sent to members of the club so we have a strong idea of fall enrollment. This will only be an estimate. This should be sent to recreational and competitive swimmers. To be distributed and collected by team parents before the banquet on June 12<sup>th</sup>.

**Coaching:** Michele will email the coaches a reminder about submitting their hours.

**Private Lessons Rules and Regulations:** Swimmer's interest in the private lessons needs to be included in the pre-registration form. A schedule will then be developed with interested families. Brent will discuss this with Laurie.

**Communication between Treasurer and Fundraising Coordinator:** The amount in the bank account was overestimated because many families use their fundraising amounts

to cover their expenses. Michele must know the total in the fundraising book every month. The monthly financial report will need to be a true report of what the funds are.

**Club Fund Raising 2008-2009:** There should be a silver collection at the spring water show. Michele and Cindy will look after this. The club could do a 50/50 draw at one meet and at both water shows. The club needs to have one or two dedicated club fundraisers next year. Everyone should brainstorm for some fundraising ideas over the summer. At registration this fall each family will have to submit a \$50.00 cheque and if the family volunteers at one meet then the cheque will not be cashed. Another cheque for \$50.00 will have to be submitted and if the family does participate in a club fundraiser then the \$50.00 cheque will not be cashed. If the requirements are NOT met then the cheques are cashed.

**Planning Session to determine 2008-2009 Budget:** The board will meet on June 24 at 7:00 p.m. for a planning session with a board meeting to follow.

**National Sports Trust Fund:** We are currently a non-profit corporation. The club is not eligible to issue tax receipts. Through the National Sports Trust Fund the club applies to Sask Sport to get a project name and number. The name (SAQ Athlete Enhancement Fund) will be a charitable project. There will be a form available for people to make a tax deductible donation to the club through Sask Sport, then club then applies to Sask Sport to get that donation and the money is given to the club after 90 days. Brent will send an application for this funding and it will have to be approved by Sask Sport and Synchrono Sask.

**Dakota Dunes Update:** Brent is working on the pre-screening application, he need more information to complete the application, if anyone has ideas please email him.

**Other Grants:** The club will apply for any other grants available. 40% of the pool bill is paid by grants. The club automatically gets the MAP grant. If anyone knows of any other available grants please notify Brent.

#### **OTHER BUSINESS:**

The club received a letter from Leisure Sports Saskatoon asking if SAQ wanted to request special scoring devices for the new pool. The board did not have any requests.

Val expressed that we need to keep promoting the club and all that has been done and accomplished. One example would be to hold a Learn To Synchrono Program again.

#### **DATES TO REMEMBER:**

May 29-June 1, 2008 – MASY – Regina

June 4-8, 2008 – ESPOIR – Edmonton

June 12, 2008 – SAQ Year End Banquet

June 24, 2008 – SAQ Planning Session and Board Meeting – 7:00 p.m. at the Burbridge's

August 3-6, 2008 – Saskatchewan Summer Games - Lloydminster

